

SIR BHAVSINHJI POLYTECHNIC INSTITUTE, BHAVNAGAR
GENERAL DEPARTMENT (ENGLISH)

Semester: I

Subject name: COMMUNICATION SKILLS IN ENGLISH

Subject Code: 4300002

ASSIGNMENT FOR REMEDIAL STUDENTS (All branches)

(TOTAL MARKS 20)

	1. <u>ANSWER THE FOLLOWING QUESTIONS</u>	Marks	CO
1.	What is communication? Define barriers to communication	2	CO1
2.	Write essential steps of communication.	2	CO1
3.	Why were the Shikaries roaming in the forest?	2	CO3
4.	What does the poet say about the owner of the woods?	2	CO3
5.	What kind of freedom does the poet desire for his country?	2	CO3
	2. <u>DO AS DIRECTED</u>		
1	Keep quiet and listen carefully . (Identify parts of speech)	1	CO2
2	She..... (tell) me a story last night. (Use proper verb form)	1	CO2
3	The driver (drive)a car for last three hours. (Use proper verb form)	1	CO2
4	You ____ follow traffic rules. (Use appropriate modal auxiliary)	1	CO2
5	Some of the work (remain/remains) unfinished. (Apply right verb)	1	CO2
6	Rohan sent an SMS. (Identify sentence pattern)	1	CO2
	4. <u>Techniques of Writing</u>		
1	Write a Complaint letter to Raj traders, Ahmedabad on behalf of Liberty Book Store, Vadodara for delay in execution of order. OR The Library in your college requires 15 copies of Oxford Advanced Dictionary. Draft an email to place an order for it.	4	CO4